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From: Pribeck, Kristen (DPH)
Sent: Wednesday, June 04, 2008 11:09 AM
Cc: Szymczak, Elizabeth (DPH); Gilchrist, Mary (DPH); Swanson, Tanya (DPH); Madigan, Phyllis (DPH); DeMaria, Alfred (DPH); Aquilino, James; Nickerson, John
Subject: Mandatory Training - New ID Badges
Importance: High



ID Access Card
Training (06.04...

Dear Colleagues,

In an effort to increase overall security at the William A. Hinton State Laboratory Institute, the building-wide proximity reader system will be expanded to include certain laboratory wings. These wings include the 7th Floor, the 4th Floor, and the East Wing of the 3rd Floor. New proximity badges will be required to enter these areas, and before you receive a new badge you must attend a mandatory Identification Access Card & Security Training. Following a presentation, new ID badges will be distributed to attendees.

Training dates and times are attached, and more detailed information regarding this effort will be sent out later this week. If you are unable to attend any of the dates listed please send Tanya Swanson and Kristen Pribeck an email. A make-up session will be offered at a later date.

Thank you,
Kristen

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